

臺北醫學大學醫學工程學院奈米醫學工程研究所

教師指導研究生細則

Taipei Medical University College of Biomedical Engineering Graduate Institute of Nanomedicine and Medical Engineering (GINME) Graduate Student Advisor Regulations

105年04月25日所務會議新訂通過

Formulated and approved on April 25, 2016 by the Institute Affairs Meeting.

111年03月07日所務會議修訂通過

壹、碩士班

I. Master's Program

- 一、主要指導教授須為臺北醫學大學(以下簡稱本校)醫學工程學院(以下簡稱本院)專任或合聘助理教授以上之教師。
 1. Primary advisors shall be full-time or join appointment assistant professors or above in Taipei Medical University (hereinafter referred to as TMU) College of Biomedical Engineering (hereinafter referred to as the CBME).
- 二、每位新進研究生入學後應自行充分瞭解個別教師研究及實驗室概況；選定指導教授前，須與本院所有專任教師面談並繳交面談記錄表至所辦公室。
 2. Each new graduate student should become fully acquainted with the research and laboratory profile of individual faculty members after enrollment. Before selecting their advisors, students shall interview all full-time CBME and GINME teachers, and submit their interview record to the Institute office.
- 三、每位新進研究生最遲須於入學該學期開始後 3 個月內繳交碩士論文指導老師選定表至所辦公室。
 3. Each new graduate student shall submit their master's thesis advisor selection form to the Institute office within 3 months after the start of the semester of enrollment.
- 四、自 105 學年度起，每位教師每學年至多可指導 2 位碩士班一年級新進學生。
 4. Starting from the 2016 academic year, each teacher may advise up to 2 new first-year master's program students per academic year.
- 五、共同指導教授以本校之專、兼任教師為原則，若需選定校外教師作為共同指導教授需所長同意，且共同指導教授需具備助理教授(含)以上資格。每位研究生之共同指導教授均需選定並以一人為限。
 5. Co-advisors shall be full or part-time teachers of the TMU in principle. If it is necessary to select a co-advisor from outside of TMU, approval must be obtained from the director of the institute. Co-advisors must be assistant professors or above. Each graduate student must select one co-advisor.
- 六、如需更換論文指導教授時，需經原指導教授及新指導教授雙方同意後，並填寫指導教授變更申請表，呈所長簽核。若需要更換共同指導教授者，則需經主要指導教授同意後，呈所長簽核。
 6. To change an advisor, approval must be obtained from both the current advisor and the new advisor. Students shall complete the application form for advisor change and submit it to the director of the institute. To change a co-advisor, students shall obtain the approval of the primary advisor and submit an application to the director of the institute for approval.

貳、 博士班

II. Doctoral Program

一、本所博士班學生主要指導教師須為本院專任副教授級以上，或具博士學位並於本院任職滿 2 年以上之助理教授擔任。未符合條件之助理教授得擔任共同指導教授。

1. Primary doctoral thesis advisors shall be full-time associate professors or above of the GINME, or assistant professors with a doctorate degree and who have served for two years or more at the CBME. Assistant professors who do not meet the qualifications may serve as co-advisors.

二、每位新進研究生最遲須於入學該學期開始後 3 個月內繳交博士論文指導老師選定表至所辦公室。

2. Each new graduate student shall submit their doctoral thesis advisor selection form to the Institute office within 3 months after the start of the semester of enrollment.

三、若需更換主要指導教授時，需經原指導教授及新指導教授雙方同意後，並填寫指導教授變更申請表，呈所長簽核。若需要更換共同指導教授者，則需經主要指導教授同意後，呈所長簽核。

3. To change an advisor, approval must be obtained from both the current advisor and the new advisor. Students shall complete the application form for advisor change and submit it to the director of the institute for approval. To change a co-advisor, students shall obtain the approval of the primary advisor and submit an application to the director of the institute for approval.

四、本所每位博士生均需選定指導教授與共同指導教授，包括基礎教師與臨床。共同指導教授以兩人為限。

4. Each doctoral student in the GINME shall select an advisor and a co-adviser from among foundational and clinical course instructors. Students are limited to two co-advisors.

五、共同指導教授須為本校之專、兼任教師，若須選定校外教師作為共同指導教授，須將書面申請資料送至所內，經所長簽核同意後方可選定，且共同指導教授需具備助理教授(含)以上資格。每位研究生之共同指導教授以兩人為限

5 Co-advisors shall generally be full or part-time teachers of the University. If it is necessary to select a co-advisor from outside the University, a written application must be submitted to the GINME for approval by the director of the institute. Co-advisors must be assistant professors or above. Each graduate student is limited to two co-advisors.

參、合聘專任及兼任教師指導本所研究生於論文發表或參與學術會議時，除研究生須列名單位為奈米醫學工程研究所外，教師亦須將奈米醫學工程研究所列名為其所屬單位之一。

III. Co-appointed full-time and part-time teachers who are advising graduate students in the GINME shall list the GINME as the department of their students in thesis presentation or academic conferences. In addition, the teachers shall also list the GINME as one of their affiliated units.

肆、本細則未盡規範事項依「臺北醫學大學研究生指導教授資格要點」辦理。

IV. Any outstanding matters not addressed in the Regulations shall be handled in accordance with the Taiwan Medical University Graduate Student Advisor Qualifications Regulations.

伍、本細則經所務會議通過後實施；修正時，亦同。

V. The Regulations are implemented upon approved by the Institute Affairs Meeting; the same procedures shall apply to the revision.